

**From:** Lorraine Cordell [lorraine32@blueyonder.co.uk]  
**Sent:** 28 March 2017 12:15  
**To:** 'customer.resolutions@acro.pnn.police.uk'  
**Subject:** RE: CORDELL - ACRO - SA/17/006112

**Attachments:** Simon-Proof-Address.pdf

To Whom It May Concern:

I am very sorry I was thinking i had included it. please see attached documents you need.

Regards

S Cordell

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**From:** customer.resolutions@acro.pnn.police.uk [mailto:customer.resolutions@acro.pnn.police.uk]  
**Sent:** 28 March 2017 12:04  
**To:** lorraine32@blueyonder.co.uk  
**Subject:** CORDELL - ACRO - SA/17/006112

Dear Mr Cordell

Thank you for your recent application for a Subject Access Disclosure.

We are unable to process your application as we require one proof of your current address of :

**109 Burncroft Ave**

The following are examples of the type of proof which we can accept:

- Bank Statement
- Utility Bill - gas, water, electricity, telephone
- Mobile phone bill
- Letter from doctor/hospital/dentist/vet etc
- Letter from college/school
- Driving Licence
- Letter from Solicitor
- Letter from Estate Agent
- Polling card
- Correspondence from Insurance companies
- Credit/store card Bill
- Correspondence from Embassies
- Council Tax Bill
- Tenancy Agreement
- Benefits letter
- Payslip
- P45/P60
- TV Licence
- Mortgage letter
- Supermarket loyalty card correspondence

It will quicken the process if you scan and email it to us. If posting, please send it to

FAO Customer Services  
ACRO

PO Box 481  
Fareham  
PO14 9FS

**This proof does not have to be a utility bill or bank statement; it can be any formal correspondence as long as it shows your printed name and address, is not handwritten and is dated within the last six (6) months.**

On receipt of your documentation, we will process your application.

Please quote this reference number in any correspondence: **SA/17/ 006112**

If you have any other queries please do not hesitate to contact us or alternatively visit the FAQ page on our website. Our telephone lines are open 07:30-19:30 Monday to Friday.

Yours sincerely

**Carly**

## **Customer Services**

+44 (0)2380 479 920

[customer.services@acro.pnn.police.uk](mailto:customer.services@acro.pnn.police.uk)

## **ACRO Criminal Records Office**

PO BOX 481, Fareham, PO14 9FS | [acro.police.uk](http://acro.police.uk) | Twitter @ACRO\_Police\_CST

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